

**Course:****Project 2010: Basic**

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**Duration:** 1 day**Description:**

This ILT Series course teaches the basic commands and features of Microsoft Project 2010. Students will learn how to create and modify task lists, establish a project schedule, create calendars, assign resources to tasks, track costs, and work with different views and tables. Students will also apply filters and groups, and sort task and resource data. Finally, they will learn how to resolve resource conflicts. Comes with CertBlaster pre- and post-assessment software (download).

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